

**United Nations Development Programme
Romania
Project Document**

UNDAF Outcome(s): By 2009, administrative capacity is strengthened at the central and local levels to develop, implement and monitor policies and programs, ensuring transparency, accountability and participation. (2005-2009)

Expected CP Outcome(s): Enhanced cross-sectoral coordination and horizontal accountability in policy formulation and implementation to support transparent and effective public service delivery at central and local levels (2005-2009)

Implementing partner: Romanian Platform of Nongovernmental Organizations for Development (FOND)

Brief Narrative Description:

After joining the European Union in January 2007, Romania has changed its status from development assistance (DA) recipient to DA provider. In support of creating the knowledge, expertise and capacities that are necessary to undertake the new role, the current project aims to strengthen the capacity of the Romanian Non-Governmental Organizations for implementing ODA projects and programs and to reach an active and efficient involvement of the Romanian NGOs in organizing two major events which bring together all the important stakeholders in development cooperation field: civil society organizations, governmental actors, experts from European and international donors, partner countries, mass-media, academia and the private sector. The two events will encourage networking among the various actors in the area, fostering the development of joint projects and creating opportunities for transferring the Romanian expertise abroad.

Programme Period: 2005 – 2009
 Programme Component: Capacity building for democratic governance
 Project Title: **Capacity Development of the Romanian NGOs for implementing ODA projects and programmes**
 Project ID:
 Start date: January 2010
 End Date: June 2010
 Management Arrangements: NGO implementation

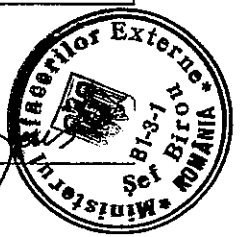
Total resources required
 Total allocated resources: 100.000 USD

- Regular 0
- Other: 100.000 USD
 Government CS 100.000 USD

GMS 7%: 6.542,06 USD

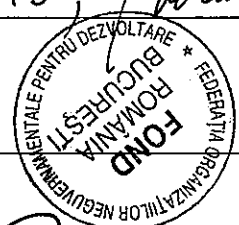
Agreed by the Ministry of Foreign Affairs:

Mihaela RUTJENS



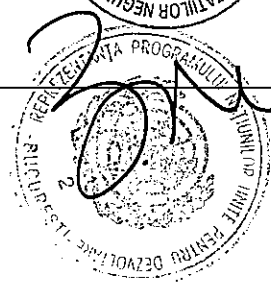
Agreed by FOND:

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Agreed by UNDP:

Yesim M. Oruc, DRK



General Objective:

The general objective of the project is to strengthen the capacity of the Romanian Non-Governmental Organizations for implementing ODA projects and programs and to reach an active and efficient involvement of the Romanian NGOs in organizing two major events which bring together all the important stakeholders in development cooperation field: civil society organizations, governmental actors, experts from European and international donors, partner countries, mass-media, academia and the private sector.

Activities:

1. Organizing the Romanian Development Camp III

The Romanian Development Camp III represents an important event bringing together all the major stakeholders in development cooperation: governmental actors, civil society, experts from European and international donors, partner countries, mass-media, academia and the private sector. Following the first two editions, Development Camp III has as main objective to strengthen the national actors' capacity to implement ODA projects and programmes, in close cooperation with Romanian ODA partner countries and other European actors. It also represents a forum for debates, networking and sharing valuable inputs and experiences in the field of development cooperation.

2. Organizing the Romania/Republic of Moldova NGO Forum

In the context of Romania's new role as a donor state, the Romania/Republic of Moldova NGO Forum has as main objective strengthening the communication and the cooperation between the two countries, especially considering Moldova's position as one of the priority countries of Romania's ODA policy. The NGO Forum will encourage networking among the Romanian and Moldovan NGOs, fostering the development of joint projects and ensuring the transfer of Romanian expertise on social and institutional reforms.

Implementation and Management Arrangements:

The Implementation Arrangements of the project are broadly within the context of UNDP's ongoing programmatic partnership with the Ministry of Foreign Affairs with regard to the project entitled "Strengthening the National Institutional and Educational Capacity to Carry out ODA Programmes/Projects in Romania". NGO Implementation is the management arrangement whereby a nongovernmental entity – in this case Romanian Platform of Nongovernmental Organizations for Development (FOND), is designated as Implementing Partner. The decision that FOND acts as the Implementing Partner for this project is agreed through a Local Project Appraisal Committee Meeting, following the capacity assessment of the platform, and through the signature of this project document. This implementation modality is preferred because it is expected to contribute most effectively to greater national capacity development for ODA by effective use and strengthening of the management capabilities and technical expertise of national nongovernmental institutions.

The Board is composed of representatives from Ministry of Foreign Affairs, FOND and UNDP and makes consensus management decisions for a project when guidance is required by FOND and UNDP

FOND will appoint a Project Manager who will represent it in the Project Board. FOND is the senior supplier for the realization of the project outputs while ensuring efficient and effective use of the project resources.

Cash Transfer Arrangements

The UNDP will use the advances modality. In particular, UNDP will disburse cash advances to the implementing partner (FOND) for three-months period according to the envisaged activities agreed in the AWP. The disbursements will be based on detailed planning of expenditures to be made in order to carry-out activities and achieve expected outputs. FOND will report back on expenditure to UNDP prior to any request for further advances.



I. ANNEX ANNUAL WORK PLAN BUDGET SHEET

Year: 2010

EXPECTED OUTPUTS	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME (months)						RESPONSIBLE PARTY	PLANNED BUDGET			
		M1	M2	M3	M4	M5	M6		Funding Source	Budget Description	Amount in USD	
1. Strengthen the capacity of the NGO for implementing ODA projects and programs and to reach an active and efficient involvement of the Romanian NGOs in organizing two major events which bring together all the important stakeholders in development cooperation field: civil society organizations, governmental actors, experts from European and international donors, partner countries, mass-media, academia and the private sector	1. Organizing the 3 rd Edition of the Development Camp							FOND	30000	71600 Travel	10.000	
					X		X		30000	72100 Contractual Services Companies	10.000	
		X	X	X		X			30000	74200 Audio-visual and printing costs	5.000	
									30000	74500 Miscellaneous	21.728,97	
	2. Organizing the Romanian-Republic of Moldova NGO Forum								FOND	30000	71600 Travel	10.000
								30000		72100 Contractual Services Companies	10.000	
		X	X	X		X		30000		74200 Audio-visual and printing costs	5.000	
					X		X	30000		74500 Miscellaneous	21.728,97	
TOTAL										93.457,94		
									GMS	6.542,06		
Grand Total										100.000		

II. ANNEX RISK LOG

Description	Date Identified	Type	Impact & Probability	Countermeasures / Mngt response	Owner

III. ANNEX LEGAL CONTEXT

The legal context of this project is the Standard Basic Agreement between the UN and Government of Romania (1991)



ROMANIA * THE MINISTRY OF FOREIGN AFFAIRS

Development Assistance Division

Nr. B 1-3-1/1835

26 October 2009

Dear Yesim,

Further to our recent discussions on how to best use the balance of SNIECODA funds, after internal consultations, we have decided to go forward as follows:

1. In order to achieve effective implementation and on site monitoring of the projects we are planning for R. Moldova and Georgia, the funds transferred to the UNDP Moldova and Georgia offices through the CSAs signed by the MFA with these offices, in March 2008, will be augmented through:
 - the transfer of 250 000 USD from the SNIECODA funds to the UNDP office in Tbilisi;
 - the transfer of 150 000 USD from the SNIECODA funds to the UNDP office in Chisinau;
2. We also foresee the use of a further min. 90 000 USD of the SNIECODA unallocated funds to assign FOND to carry out, on behalf of MFA, ODA capacity building projects in 2010, including the next edition of the Romanian Development School.

As we agreed, these reallocations may be formalized through an amendment to the *MoU between the MFA and UNDP on Development Cooperation* signed on 3 December 2007 and amendments to each of the CSAs signed with UNDP Moldova and Georgia in 2008.

We would appreciate your support to conclude these amendments and the transfer of funds so as to have the Calls for Proposals launched in each partner country as soon as possible.

I would like to reassure the UNDP Bucharest team of our willingness to successfully conclude the ongoing SNIECODA projects and achieve efficient results in our work together

Yours sincerely,

Mihaela Rutjens
Head of Division

Yesim Oruc
UNDP Deputy Resident Representative

**Amendment
to the Third-Party Cost-Sharing Agreement
between the Romanian Ministry of Foreign Affairs (The Donor) and
the United Nations Development Programme (UNDP)
of October 30, 2009**

All articles and provisions of the original Agreement remain unchanged except for the following (in quotes):

“WHEREAS the Donor hereby agrees to contribute funds to UNDP on a cost-sharing basis for the implementation of the Project „Civil Society Organisation Development “

and

„Article I: The Contribution

The Donor will contribute to UNDP Georgia with an additional amount of 250,000 USD (two hundred fifty thousand USD) for a new total project allocation of 472, 000 USD (four hundred seventy two thousand USD), which has been deposited in the UNDP Romania bank account. In accordance with the schedule of payments set out below, the additional amount of 250,000 USD (two hundred fifty thousand USD) will be transferred to UNDP Georgia at the following account:

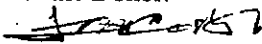
Intermediary: CITIBANK N.A.; 111 Wall str., New York, N.Y. 10043
SWIFT: CITIUS33
ABA: 021000089
TBC Bank’s Correspondent Account : # 36127097

Beneficiary’s Bank: TBC Bank; 11 Chavchavadze ave., 0179, Tbilisi, Georgia
Swift: TBCBGE22830
Account in USD: 40070313
Account Name: UNDP Georgia.

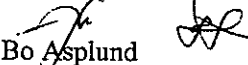
<u>Schedule of payments</u>	<u>Amount</u>
March 2008	222 000 USD
November 2009	250 000 USD


IN WITNESS WHEREOF, the undersigned, being duly authorized thereto, have signed the present Agreement in the English language in two copies.

For the Donor:


Doru Costea
Secretary of State
Romanian Ministry of Foreign Affairs
Date: 2nd November 2009

For the United Nations Development Programme:


Bo Asplund
Resident Representative
Republic of Georgia
Date: 04/11/2009



Anca Stoica

From: Camelia Chirascu [camelia.chirascu@mae.ro]
Sent: Friday, November 20, 2009 2:49 PM
To: Anca Stoica
Subject: FW: Ambasada Tbilisi - Document URGENT!
Attachments: Document.jpg

Dear Anca,

We just now received the signed agreement from the Tbilisi embassy, attached in scanned form. The funds may now be transferred to UNDP Georgia, please let us know when the transfer is carried out.

Thank you, have a great week-end!

Camelia

Information from ESET NOD32 Antivirus, version of virus signature database 4624
(20091120)

The message was checked by ESET NOD32 Antivirus.

<http://www.eset.com>